

IDAHO BOARD OF PSYCHOLOGIST EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 2/22/2019

BOARD MEMBERS PRESENT: Jason D Gage, Ph.D. - Chair
Helen A Napier, Ph.D.
Denton C Darrington
Linda Hatzenbuehler, Ph.D.
Theresa L Ross, Ph.D.

BUREAU STAFF: Kelley Packer, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Nicholas Crema, General Counsel
Rob McQuade, Legal Counsel
Pam Rebolo, Technical Records Specialist I

OTHERS PRESENT: William Myers, Holland and Hart LLP
Chet Lesniak, Walden University
Kris Maul, Capella University

The meeting was called to order at 8:30 AM MST by Jason D Gage, Ph.D.

INTRODUCTIONS

Ms. Kelley Packer, the new bureau chief, introduced herself to the Board.
Ms. Packer introduced Rob McQuade, legal counsel, who will be monitoring the legislative session for the Bureau and Nicholas Crema the new general counsel for the Bureau.

HOLLAND & HART LLP PRESENTATION

William Myers of Holland & Hart LLP representing Walden University and Capella University, presented a summary of their respective doctorate-level graduate psychology programs and spoke to the Board regarding online distance learning and the licensing requirements of Board Rule 500.08.

APPROVAL OF MINUTES

Dr. Hatzenbuehler made a motion to approve the minutes of 11/2/19. It was seconded by Senator Darrington. Motion carried.

LEGISLATIVE REPORT

Ms. Packer gave the legislative report. She updated the Board on current legislation. She said that the Board's proposed rules had been heard in both committees. Ms. Packer also updated the Board on two Executive Orders that were signed by Governor Little on January 31. The Licensing Freedom Act of 2019 establishes a sunrise review process for new proposed licenses and a sunset review process for existing licenses. The sunrise clause does not affect existing licenses. The sunset clause establishes an executive branch audit of the provisions currently in place for specific license types. Ms. Packer said the proposed timeline for the review process for the Executive Orders is over the next three years.

The Red Tape Reduction Act states that for each new administrative rule proposed, rulemaking parties must submit a minimum of two rules for repeal or simplification, or a statement as to why this is not possible.

Ms. Eavenson updated the Board on the Interim Committee's current status, the November meeting of the National Consortium on Occupational Licensing in Florida, and the Licensing Freedom Act Working Group.

TRAVEL POLICY OVERVIEW

Ms. Eavenson reviewed the state travel policy and vouchers with the Board.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$189,557.97 as of 1/31/19.

[INVESTIGATIVE REPORT](#)

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Dr. Hatzenbuehler recused herself from case numbers I-PSY-2018-2 and I-PSY-2019-5. Dr. Ross made a motion to approve the Bureau's recommendation and authorize closure in case numbers I-PSY-2018-2 and I-PSY-2019-5. It was seconded by Dr. Napier. Motion carried.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

FREQUENTLY ASKED QUESTIONS FOR PUBLIC DRAFT

Dr. Hatzenbuehler presented the Board with a new draft of Frequently Asked Questions to add to the Board's website. After discussion, Dr. Hatzenbuehler will bring changes to the next Board meeting.

LICENSE SEARCH

Dr. Napier made a motion to add a link to search licenses on the Board's webpage to make it easier for the public to find licensees. It was seconded by Dr. Hatzenbuehler. Motion carried.

SERVICE EXTENDER APPLICATION PROCESS

The Board discussed the service extender application process and suggested changes to the application form. Dr. Ross will edit changes and bring the application form back to the Board for review at the next Board meeting.

PRESCRIPTIVE AUTHORITY APPLICATION DRAFT

The Board reviewed the prescriptive authority applications. Dr. Hatzenbuehler made a motion to have Dr. Napier work with the Bureau to make changes and bring the application forms back to the Board for review at the next Board meeting. It was seconded by Dr. Ross. Motion carried.

FOREIGN EDUCATED APPLICANTS

Dr. Hatzenbuehler made a motion to add information regarding foreign educated applicants to the existing Frequently Asked Questions on the Board's website. It was seconded by Dr. Ross. Motion carried.

NEW BUSINESS

RECONSIDERATION OF REQUESTS ON BOARD DECISIONS

Mr. Ellsworth reviewed the process of appeals and the 21-day time period in which a respondent can request reconsideration of a Board decision. Dr. Napier made a motion to authorize the Board Chair or Vice Chair to determine whether a meeting should be convened regarding a decision on an appeal or to let the appeal be denied by operation of law. It was seconded by Dr. Ross. Motion carried.

APPROVAL OF CE WAIVERS BETWEEN MEETINGS

The Board discussed the review of CE waivers. Dr. Napier made a motion to authorize the Board Chair or Vice Chair to review CE waivers received in between scheduled meetings. It was seconded by Dr. Ross. Motion carried.

INACTIVATION FORM

The Board reviewed a draft of the inactive form. Dr. Napier made a motion to approve the inactive form. It was seconded by Dr. Ross. Motion carried.

CONFERENCE UPDATES AND ATTENDANCE

The Board discussed attendance at the annual Idaho Psychological Association (IPA) meeting in McCall on May 3-4. Dr. Napier made a motion for the Board to prepare an agenda and have Dr. Gage prepare a workshop description. It was seconded by Dr. Ross. Motion carried.

EXECUTIVE SESSION

Dr. Napier made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Dr. Ross. The vote was: Dr. Hatzenbuehler, aye; Dr. Napier, aye; Dr. Ross, aye; Senator Darrington, aye; and Dr. Gage, aye. Motion carried.

Dr. Ross made a motion to come out of executive session. It was seconded by Dr. Hatzenbuehler. The vote was: Dr. Hatzenbuehler, aye; Dr. Napier, aye; Dr. Ross, aye; Senator Darrington, aye; and Dr. Gage, aye. Motion carried.

APPLICATIONS

Dr. Hatzenbuehler made a motion to approve the following for licensure:

ADAMS, DIANE MARIE	PSY-203189
ANDERSEN, BRIDGETTE MARIE	PSY-203212
DANSIE, KIRK ROBERT	PSY-203196
FITTERER, BETH R	PSY-203186
HARMON, MICHAEL DENNIS	PSY-203210
JENSEN, LAURIE A	PSY-203218
KIRCHER, JODY DRAPER	PSY-203213
REFF, ROBERT CHARLES	PSY-203185
SCHULTZ, LYNETTE JUNE	PSY-203096
VOGT, GREGORY MAX	PSY-203193
WILLIAMS, CADY CATHRYN	PSY-203111
YOHMAN, JOSEPH ROBERT	PSY-203201

It was seconded by Dr. Napier. Motion carried.

Dr. Gage made a motion to approve the following for examination:

901139418

It was seconded by Dr. Napier. Motion carried.

Dr. Hatzenbuehler made a motion to approve the following pending receipt of additional information:

PSYA-203179

PSYA-203177

It was seconded by Dr. Napier. Motion carried.

NEXT MEETING was scheduled for July 19 at 8:30 AM MDT.

ADJOURNMENT

Dr. Ross made a motion to adjourn the meeting at 2:55 PM MST. It was seconded by Dr. Napier. Motion carried.

Jason D Gage, Ph.D., Chair

Helen A Napier, Ph.D.

Denton C Darrington

Linda Hatzenbuehler, Ph.D.

Theresa L Ross, Ph.D.

Kelley Packer, Bureau Chief